

**MINUTES  
REGULAR COUNCIL MEETING  
TUESDAY, DECEMBER 11, 2007  
6:30 P.M.**

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{Summary minutes of City Council meeting. Audio tapes of the meeting are on file and are included by reference as part of this meeting. An agenda of this meeting has been either mailed or made available to persons, organizations and local news media as per their request. The agenda gives the date, time and place of the meeting as well as the order of business. This disclosure is in compliance with the South Carolina Code of Laws of 1976, Section 30-4-80 (e).}

The regular meeting of city council was held on December 11, 2007 at 6:30 P.M. in the City Municipal building with the following present:

**COUNCIL:** Mayor Bruce Morgan; Councilmembers Tommie Hill, Sr., Keith Henderson, Ricky Todd Harris, Orangelow Ruff and Fran Bailey. Councilmember Harold Thompson was absent.

**CITY ATTORNEY:** Billy Whitney

**DEPARTMENTAL STAFF:** Gloria Rogers – Municipal Clerk/Personnel Director; Sam White, - Public Safety Director; Joe Nichols – Utility Director; Walker Gallman – Finance Director, Jeff Lawson, CBO MCP-Building Official and Mike Petrie – Maintenance Shop Director. Perry Harmon – Public Service Director was absent.

**NEWS MEDIA:** Charles Warner – Union Times.

**OTHERS:** Chris Woodson, Sarah Parker, Grace R. McBeth, Ray Robbins, W.J. Whitener, Ola Jean Kelly, W. T. Beaty, Ed Burrell, Phil & Vicki Moore & Girls and Terry R. Fant.

1. Mayor Morgan called the meeting to order. Following the pledge of allegiance to the flag, the invocation was given by Councilmember Henderson. The roll was called by Municipal Clerk Gloria Rogers.

2. **Minutes**

A. November 20, 2007 Regular Council Meeting

**MOTION** by Councilmember Harris to accept minutes as presented.

**SECOND** by Councilmember Henderson.

**CARRIED UNANIMOUSLY.**

3. **Communications**

A. Monthly Reports

The monthly reports of all departments were included in the council packages and are on file in the office of the Municipal Clerk.

**MOTION** by Councilmember Bailey to accept monthly reports.

**SECOND** by Councilmember Harris.

**CARRIED UNANIMOUSLY.**

B. RETIREMENT AWARD – PHILLIP T. MOORE

Chief Sam White presented a retirement award to Phillip T. Moore for 22 years of service with the City of Union.

C. AUDIT PRESENTATION – TERRY FANT

In accordance with Governmental Accounting and auditing Standards and SC law, an accounting of local government revenues and expenditures must be performed by an independent auditor. Mr. Terry R. Fant, CPA, presented a summary of the audited financial statement for fiscal year ending June 30, 2007.

4. **Business**

A. ORDINANCE – 2<sup>ND</sup> READING – APPROPRIATE FUNDS FOR UNION MILL REMEDIATION & DRAINAGE PROJECT

On September 19, 2006 City Council passed a resolution to agree to appropriate a 10% match for a CDBG Grant for the Union Mill Remediation and Drainage Improvement Fund. Also, City Council approved an additional amount of \$19,130 needed to complete the project budget. This was a requirement of the Grant application in order for the City to be considered for the grant. The CDBG grant was awarded on December 13, 2006 in the amount of \$500,000. City staff is now requesting City Council formally appropriate the funds by ordinance. City Council passed 1<sup>st</sup> reading of the ordinance at its November 20, 2007 meeting.

**MOTION** by Councilmember Bailey to pass 2<sup>nd</sup> reading of the ordinance.  
**SECOND** by Councilmember Ruff.  
**CARRIED UNANIMOUSLY.**

B. ORDINANCE – 2<sup>ND</sup> READING – APPROPRIATE FUNDS FOR THE PROPERTY LOCATED AT 213 THOMPSON BOULEVARD

City Council passed 1<sup>st</sup> reading of the ordinance to purchase property located at 213 Thompson Boulevard at its November 20, 2007 meeting.

**MOTION** by Councilmember Hill to pass 2<sup>nd</sup> reading of the ordinance.  
**SECOND** by Councilmember Ruff.  
**CARRIED UNANIMOUSLY.**

C. AWARD BID - CLEANING & PAINTING SPEC BUILDING

Bids were received on December 6, 2007 for cleaning and painting the 50,000 S.F. Spec Building located along LSP Drive in Commerce Industrial Park. Contract requires work to be completed within 45 consecutive calendar days from receiving the “Notice to Proceed.” A bid tabulation from J.L. Rogers & Callcott Engineers, Inc. was presented to City Council. The recommendation is to award bid to Vatos Painting & Contracting Company in the amount of \$42,445 subject to verification of contractor qualifications.

**MOTION** by Councilmember Ruff to award bid to Vatos Painting Contracting Company.  
**SECOND** by Councilmember Harris.  
**CARRIED UNANIMOUSLY.**

D. DISCUSSION/MOTION – APPOINTMENTS TO ZONING BOARD & BUILDING BOARD OF APPEALS

City Council must fill three (3) vacancies on the Building Board of Appeals and two (2) vacancies on the Zoning Board of Appeals for expired terms. These Boards of Appeals hear and decide on appeals dealing with zoning regulations and code regulations and work closely with the Planning Department on these matters. These positions were solicited by public notice in the Union Times. Request letters were presented to City Council. City staff recommends that Council appoint qualified candidates to fill these most important board vacancies. Candidates are as follows: Zoning Board of Appeals – Neil Valentine and Quandra Jeter; Building Board of Appeals – Jackie Earls, Dennis Langley and Tony Good.

**MOTION** by Councilmember Bailey to appoint above candidates to Boards.

**SECOND** by Councilmember Hill.

**CARRIED UNANIMOUSLY.**

E. AWARD BID – WATER PLANT FLOCCULATOR EQUIPMENT REPLACEMENT

The flocculator equipment at the water plant is 30+ years old and has some worn and deteriorated parts. Jim Myers & Sons, Inc. is the sole source provider. Total equipment cost is \$46,640, total installation cost is \$24,400 and costs for demolition of existing equipment, electrical disconnection/reconnection/removal of concrete pedestals are additional (approximately \$14,000). Council previously approved replacing one flocculator in August 2007. Vendor has agreed to hold this price for the remaining flocculator replacement that was actually scheduled to be replaced in the next budget year (5 - year Capital Improvement Plan). City Staff recommends that Council take advantage of the savings and accept bid from Jim Myers in the amount of \$71,040.00 and allocate \$13,960 for demolition/removal of present equipment for a total of \$85,000.

**MOTION** by Councilmember Harris to accept staff recommendation.

**SECOND** by Councilmember Bailey.

**CARRIED UNANIMOUSLY.**

F. DISCUSSION/MOTION – AUTHORIZE MAYOR TO LEASE ANTENNA SPACE ON CITY OF UNION WATER TANKS

On February 19, 2002 authorization was given to staff to lease space on the City's water tank on South Church Street. Recently staff has been approached by a local radio station to lease space on the City's water tank located close to the Sonoco Plant. Since we already have one antenna and a request for another, staff feels like there may be other companies interested in locating antennas on water tanks. This could create additional revenue for the City as well as save a company a substantial capital expense. Also, all precautions will be taken to assure the integrity of our water tanks is maintained. The City will also reserve the right to reject any and all requests to install an antenna. The total cost of installation will be the responsibility of the lessee.

**MOTION** by Councilmember Bailey to authorize Mayor to lease antenna space on City of Union Water Tanks.  
**SECOND** by Councilmember Henderson.  
**CARRIED UNANIMOUSLY.**

G. DISCUSSION – UPDATE FROM UNION COUNTY HISTORICAL MUSEUM – OLA JEAN KELLY

Mr. Ray Robbins, President of the Union County Historical Society gave City Council an update of the vision for the Union County Historical Society. Mr. Robbins also thanked City Council for their financial support on behalf of the society.

Mrs. Ola Jean Kelly, Executive Director of the Union County Museum gave an update of the Museum and Mrs. Sarah Parker gave any update of the Cross-Keys House.

Colonel Whitener discussed the society's fund raising and partnership efforts. Mr. Robbins presented City Council with prints of "A Vision of the Union County Historical Society" for the City and County. Other board members present were W.T. Beaty, Ed Burrell and Grace R. McBeth.

H. DISCUSSION – UPDATE FROM UNION COUNTY YMCA – SCOTT SANDOR

Mr. Scott Sandor, the new Executive Director of the YMCA introduced himself to City Council and gave an update from the Union County YMCA. He discussed the YMCA's goal to create a more service oriented community organization and having various programs/activities for the community each month. Mr. Sandor states that a presentation from the YMCA will be on the City's Charter Channel 14.

5. **ANNOUNCEMENTS BY MAYOR AND COUNCIL:**

None

6. **PUBLIC COMMENT:**

A. Please address the Mayor and Council from the lectern and state your name and address for the record.

None

7. **ADJOURNMENT:**

**MOTION** by Councilmember Bailey to adjourn.  
**SECOND** by Councilmember Ruff.  
**CARRIED UNANIMOUSLY.**

Council meeting adjourned at 7:40 P.M.

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Gloria J. Rogers, Municipal Clerk

Minutes approved \_\_\_\_\_ 2008